

Role: Junior Civil Engineering Project Manager

Reports to: Project Manager / Senior Project Manager

Location: Enniskillen (office-based with regular travel to sites across the Ulster region)

Purpose of the Role

The Junior Civil Engineering Project Manager will play a key supporting role in the delivery of civil engineering projects across the Ulster region. Based at TRIUR Construction's Enniskillen office, the successful candidate will gain exposure to a variety of infrastructure and civil works, supporting senior management in planning, coordination, and project execution. This position offers a strong career path with mentorship and training, enabling the individual to progress towards full Project Manager responsibilities.

Key Responsibilities

- Assist in the **planning, coordination, and delivery** of civil engineering projects, ensuring compliance with programme, budget, and quality requirements.
- Support senior managers in preparing and updating **project schedules, resource plans, and cost forecasts**.
- Coordinate with site supervisors, engineers, subcontractors, and suppliers to ensure effective day-to-day operations on site.
- Monitor and report on **project progress**, risks, and resource allocation, providing timely updates to the Project Manager.
- Assist with **procurement and contract administration**, including preparing documentation, reviewing quotations, and processing payments.
- Ensure **health, safety, and environmental standards** are maintained at all times in line with TRIUR Construction's policies and industry regulations.
- Prepare and maintain **project records, drawings, and documentation** for internal and client reporting.
- Contribute to value engineering exercises, helping to identify efficiencies in materials, methods, and design.
- Attend client, consultant, and stakeholder meetings, producing minutes and following up on agreed actions.
- Travel regularly to project sites throughout the Ulster region to support project teams and maintain effective communication between office and field operations.

Skills & Attributes

- Strong organisational and time-management skills, with the ability to manage multiple tasks simultaneously.
- Excellent communication and interpersonal skills, capable of working with a wide range of stakeholders.
- Analytical mindset with problem-solving ability and attention to detail.

- Motivated, adaptable, and eager to learn from senior colleagues.
- Ability to work independently while being a proactive member of a collaborative project team.

Qualifications & Experience

- Degree in Civil Engineering, Construction Management, or a related discipline.
- 1–2 years' experience in civil engineering or construction (graduate, placement, or junior-level roles will be considered).
- Familiarity with project management processes, contract administration, and construction methodologies.
- Proficiency in Microsoft Office Suite; knowledge of project planning tools (e.g., MS Project, Primavera) is an advantage.
- Full driving licence and willingness to travel across the Ulster region.

Career Path & Development

At TRIUR Construction, we invest in our people. The Junior Civil Engineering Project Manager role provides a structured pathway for progression into a Project Manager position. With access to mentorship, training, and exposure to high-profile civil engineering projects, the successful candidate will be supported in achieving **professional accreditation and long-term career development**.

How to Apply

If you are motivated by challenge and inspired by the opportunity to deliver essential public infrastructure, we'd love to hear from you.

Please submit your CV and cover letter to info@triurconstruction.com